

ASPIA

CODE OF PROFESSIONAL CONDUCT

OCTOBER 2008

ASPIA

AUSTRALIAN SALARY PACKAGING INDUSTRY ASSOCIATION

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1. Members shall conduct their professional activities with respect for the public interest.
2. Members shall at all times act with integrity in dealing with clients or employees, past and present, with their fellow members and with the general public.
3. Members shall not intentionally disseminate false or misleading information, whether written, spoken or implied, nor conceal any relevant fact. They have a duty to maintain truth, accuracy and good taste in advertising and sales promotion.
4. Members shall not represent conflicting or competing interests except with the express consent of those concerned given only after full disclosure of the facts to all interested parties.
5. Members shall refrain from knowingly associating with any enterprise, which uses improper or illegal methods for obtaining business.
6. Members shall not intentionally injure the professional reputation or practice of another member.
7. If a member has evidence that another member has been guilty of unethical practices, it shall be their duty to inform the Association.
8. Members shall help to improve the body of knowledge of the profession by exchanging information and experience with fellow members and by applying their special skill and training for the benefit of others.
9. Members shall refrain from using their relationship with the Association in such a manner as to state or imply an official accreditation or approval beyond the scope of membership of the Association and its aims, rules and policies.
10. Members shall cooperate with fellow members in upholding and enforcing the code.
10. In the event of changes in professional appointments between members the exiting member must provide information honestly, unambiguously and within a reasonable timeframe determined by the customer appointing the proposed member.

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